

SCI/PP176

PUBLICATIONS ADVISORY COMMITTEE TERMS OF REFERENCE

1. Advisory role

The Publications Advisory Committee will advise the Board of Trustees on:-

- All SCI publishing activities and strategies;
- The contribution of publishing activities to the financial stability, reputation and visibility of SCI;
- The strategic development of SCI publishing activities; including *C&I*, journal and the website. The development of new publication products (both sole and joint ventures).

2. Delegated responsibilities

The Publications Advisory Committee has the following delegated responsibilities:-

- Identification and appraisal of publishing opportunities and threats;
- Monitoring the relationship between the Society and its publishing partners;
- Liaising with publishing partners to ensure the editorial policies of journals are aligned with SCI's policies and strategy;
- In conjunction with the Executive, monitoring the quality and impact of SCI's outsourced publications.

3. Reporting

Minutes of each Standing and Sub-Committee will be presented to the Board of Trustees as soon as possible after each meeting, with a deadline of three weeks. (It is acknowledged that there may be occasions when a three week deadline cannot be achieved because of a close proximity of meetings or because of public holidays). Additional written and verbal reports will be given as necessary.