

SCI/XX001

**DRAFT**  
**MINUTES OF THE ONE HUNDRED AND THIRTY 138<sup>th</sup>**  
**ANNUAL GENERAL MEETING,**  
**HELD AT 14/15 BELGRAVE SQUARE, LONDON**  
**ON WEDNESDAY, 3 JULY 2019 AT 13:45**

**MEMBERS PRESENT:** Dr Alan Baylis, Chairman of the Board of Trustees; Dr Geoff Fowler, Honorary Treasurer and Chairman of the Finance and Investments Advisory Committee; and other members of SCI. Please refer to the last pages for a full list of attendees.

**SCI STAFF IN ATTENDANCE:** Ms Sharon Todd, Chief Executive; Miss Elisabeth Vinton, Executive PA (Minute taker); Mrs Karen Hobbs, Head of Stakeholder Engagement; Mrs Reshna Radiven (Project Manager); Mr Ian Bradshaw (Interim Marketing & Membership Manager); Miss Rebecca Aris (Digital Editor); Mr Neil Eisberg (C&I Editor); Mr Duncan Robertson, Management Accountant; and other staff members.

**RESOLUTION 1: Meeting Notice - Members present and apologies:** Please refer to the last page for a full list of apologies received from members.

**INTRODUCTION & WELCOME**

Dr Alan Baylis welcomed all those present and outlined the agenda for the AGM. The agenda presented was as follows;

- |  |                     |
|--|---------------------|
| • Notice: Members present and apologies  | <i>Resolution 1</i> |
| • Chairman's Review 2018/19  |                     |
| • Financial Review 2018/19   |                     |
| • Note receipt and approval of previous minutes  | <i>Resolution 2</i> |
| • Note the retirements of members of the Board of Trustees & Finance & Investment Advisory Committee |                     |
| • Note the unopposed election of governance members  | <i>Resolution 3</i> |
| • Note receipt of the Board of Trustees Annual Report  | <i>Resolution 4</i> |
| • Note receipt and adoption of Financial Statements  | <i>Resolution 5</i> |
| • Approval of Membership Subscriptions   | <i>Resolution 6</i> |
| • Any other business   |                     |
| • Strategy review  |                     |

**CHAIRMAN'S REVIEW 2018/2019**

The Chair reviewed the highlights from 2018/19. He opened with a comment on the quality and variety of events hosted and arranged by SCI during the year, which enforced SCIs strategy and key values. This included the re launch of the Society Medal and Dinner in February 2019, which was a great success. The Chair also highlighted growing community of corporate members, and the importance of the work of the Chemistry Council.

The Chair thanked the retiring Trustees and Committee members whose terms had ended.

## FINANCIAL REVIEW 2018/2019

The Honorary Treasurer, Dr Geoffrey Fowler, gave a brief financial review of 2018/19. It was noted that there is a deficit of £488k, which is mostly due to issues with investments. Publications, conferences and premises remained the main sources of income for the society, and the Honorary Treasurer thanked the CEO and finance team at SCI for keeping the finances in good shape.

## RESOLUTION 2: To receive and adopt Minutes of the 137<sup>th</sup> Annual General Meeting (SCI/WW001)

### Votes:

For: 35                      Against: 0                      Abstentions: 3

## RESOLUTION 3: To note the unopposed elections of the following:

### • Ordinary Members of the Board of Trustees

- Dr David Birkett
- Prof Jenny Mordue-Luntz
- Dr Jan Ramakers
- Prof K. Clive Thompson
- Dr David Witty
- Dr Tiffany Wood

### Note and thanks of retiring members of the Board of Trustees:

- Dr Inna Baigozina-Goreli
- Mr John Brown
- Prof Alan Heaton

### • Chair of the Finance and Investments Advisory Committee

- Dr Geoff Fowler

### • Ordinary Members of the Finance and Investments Advisory Committee

- Mr Derek Heywood
- Mr Peter Reineck

### Note and thanks of retiring member of the Finance and Investments Advisory Committee:

- Mr John Brown

### • Member of the Early Careers Sub Committee

- Ms Libby Linfield

## RESOLUTION 4: To note receipt of the Board of Trustees Annual Report 2018

## RESOLUTION 5: To adopt the Society's Financial Statement 2018

### Votes:

For: 35                      Against: 1                      Abstentions: 2

## RESOLUTION 6: To note the recommendation that membership subscription rates remain unchanged, effective from 1 January 2020

Member standard fee: £90.00

Payment by direct debit: £75.00

Student standard fee: £25.00

Payment by direct debit: £15.00

### Votes:

For: 35                      Against: 3                      Abstentions: 0

#### **Any other business:**

A question was asked about membership fees, and whether there are any measures in place for those who, for financial reasons, were unable to access membership and therefore attend events. The Chair reminded them that the Public Evening Lectures offered by SCI are free of charge. The CEO also stated that there is a hardship category available, and to contact the membership team with any related queries.

Member Peter Reineck enquired why there were only 38 responses to the votes and commented on the availability and accessibility of the most recent financial statements. The Honorary Treasurer assured him that hard copies had been made available at the morning of the meeting and were made available electronically on the website and through links in the voting pack in advance. The CEO reiterated that any hard copy voting packs must be requested as the default is to make the information available online.

A discussion took place about the progress of the new SCI website. The CEO requested any feedback on functionality as it would add to improvements.

#### **SCI Strategy and Forward Plan, Sharon Todd, CEO**

The CEO, Sharon Todd, gave a short presentation on SCI's Strategy and priorities going forward. She described the significant progress made by the Society and the continued efforts to grow the membership and develop new activities. Significant progress has been made on the first two of the four pillar-ed strategy adopted in 2015 in the areas of realigning the Society and Reconnecting with Industry. The two remaining areas are of Building an Innovation Agenda and to Re-engage and Grow the Membership. The CEO gave an update on infrastructure projects, and how SCI has started work on Building an Innovation Agenda by supporting the development and launch of the Chemistry Council in 2018. Building an Innovation Agenda also involves supporting the UK's Industrial Strategy and supporting the Chemistry Council in securing funding through the Sector Deal.

Looking to the future, SCI's focus is on bringing together communities to work to provide sustainable solutions to global challenges, particularly in the areas of AgriFood, Energy, Environment, Health and Wellbeing and Materials.

The Chief Executive noted the significant input and hard work of all members, staff and volunteers and thanked them for their efforts.

There being no more business, the Chairman of the Board of Trustees declared the meeting closed.

---

**Next year's Annual General Meeting will take place on: Wednesday 1 July 2020.**

### Full list of attendees

Pauline Allen	Derek Heywood
David Berry	Raymond Jones
Holly Bonfield	Fiona Laraman
Nick Bourne	Stephen Lenon
Edwina Brejza	Sarah Madden
Thomas Britten	Ivalina Minova
Diane Brown	Jenny Mordue-Luntz
John Brown	Xin Ong
Daven Chamerlain	Angelica Orsi
Charlotte Crowhurst	Stefan Orszulik
Craig Duckham	Brett Parkinson
Stephen East	Frederick Parrett
Malcolm Faers	Simon Peace
Xiaolei Fan	Julian Perfect
John Farmer	Jona Ramadani
Amy Flinn	Peter Reineck
Alison Foster	Carl Roeschlaub
Susan Grayeff	Barry Rossell
Anthony Greenway	Sudipta Roy
Peter Grimbly	Michael Smith
Paul Hadley	David Stonor
Peter Hambleton	Fabien Talbot
John Hardy	Jason Tierney
Mark Harrison	David Witty
Robin Harrison	Tiffany Wood
Alan Heaton	Weiping Wu
Joy Heaton	Zulfa Yoosuf
Maarten Heybroek	Anna Zhenova

### Full list of apologies received by members

Inna Baigozina - Goreli  
 Graham Byars  
 Thomas Moore  
 Jan Ramakers  
 Eric Richards  
 Joe Sweeney