1. **Advisory role**

   The Publications sub committee will inform the Board of Trustees on:
   - All SCI publishing activities and strategies;
   - The contribution of publishing activities to the financial stability, reputation and visibility of SCI;
   - The strategic development of SCI publishing activities; including C&I, the journal and their websites. The development of new publication products (both sole and joint ventures).

2. **Delegated responsibilities**

   The Publications sub committee has the following delegated responsibilities:
   - Ensuring high impact of SCI journals (quality content).
   - Identification and appraisal of publishing opportunities and threats;
   - Monitoring the relationship between the Society and its publishing partners;
   - Ensuring that SCI’s journal editorial boards are briefed on and aligned with SCI’s strategic and business objectives
   - Ensuring the content, strategy and quality of journals are aligned with SCI’s policies and strategy. (Contractual and financial matters are the responsibility of the SCI Executive)
   - In conjunction with the Executive, monitoring the quality and impact of SCI’s publications.

3. **Reporting**

   Minutes of each Standing and Sub-Committee will be presented to the Board of Trustees as soon as possible after each meeting, with a deadline of three weeks. (It is acknowledged that there may be occasions when a three-week deadline cannot be achieved because of a close proximity of meetings or because of public holidays). Additional written and verbal reports will be given as necessary.