



Look no further for
a unique meeting
room experience!

Belgravia Function Rooms

Beautifully presented, contemporary
facilities with unique heritage and excellent service -
Welcome to the perfect location for your next meeting or event!

Based in the heart of London, on Belgrave Square itself and just 15 minutes walk from Buckingham Palace and the Royal Parks, the Belgravia Function Rooms boast the perfect combination of easy access, central location and peaceful privacy. With seven diverse and flexible event spaces that effortlessly blend contemporary style with Georgian period charm, plus two terraces and secluded courtyard gardens, it's the perfect location for everything from meetings for 4 to conferences for 140.

Here at SCI and the Belgravia Function Rooms we are a small but friendly team and pride ourselves on offering you excellent service and value from initial enquiry to event. We are always on hand to discuss your requirements so you can be confident that your event will be a success.

Whether it's a working lunch or a three course dinner, a conference call or videocasting your event across the country we will work with you and our excellent suppliers to ensure that your event is delivered to the highest standards.

Contact us today for availability and to arrange a viewing.

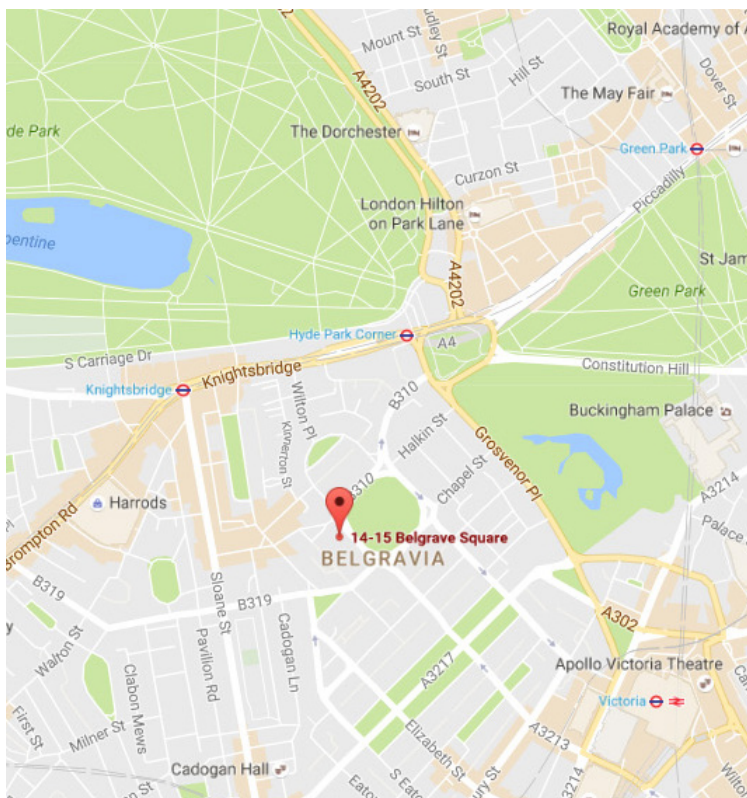
Book you next meeting or event at
The Belgravia Function Rooms!

E: meetingrooms@soci.org
T: +44 (0)20 7598 1500
www.soci.org/meeting-rooms

SCI, 14/15 Belgrave Square, London SW1X 8PS
(Within 10 min walk of Victoria, Hyde Park Corner and
Knightsbridge tube stations)



Location



Belgrave Square, London SW1, has excellent transport links and can be reached on foot from Hyde Park Corner, Knightsbridge and Green Park tube stations and Victoria tube and rail station within 8-15 minutes.

All major London stations (incl. King's Cross and St. Pancras International, Euston, Paddington, London Waterloo, London Bridge, Charing Cross and Liverpool Street) can be reached within 30 minutes.

For those coming travelling from further afield, direct links from local stations mean that both Heathrow and Gatwick airports can be reached within an hour, door to door.

Heritage

The Belgravia Function Rooms are based at the home of SCI, a not-for-profit membership organisation that invests all profit into the promotion of innovation and education to advance the commercial application of chemistry related sciences into business.

Established by Royal Charter in 1881, and in residence at 14/15 Belgrave Square since 1955, the Society of Chemical Industry was founded by a prominent group of forward thinking scientists, inventors and business people, many of whom set up major businesses that are recognised today.

A venue with a difference; your delegates can enjoy your event surrounded by the history and prestige of such an organisation, whilst supporting the future of the chemical industries that influence all aspects of modern life.



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Services

Catering

We are very pleased to announce our new approved suppliers:

Grazing Food & Grazing Events

www.grazingfood.com, www.grazingevents.com

Lodge Catering

www.lodge-catering.com

Spoilt for Choice

www.bspoilt4choice.co.uk

who can provide wonderful catering options from drop-off lunches (or breakfasts!) right through to multi-day conferences and fine dining. Refreshments including tea, coffee, biscuits and water are also available in house at £2 per head, per serving. Sparkling water is available at £1 per bottle.

Our team can order and arrange everything for you, from menu options to delivery, set-up and staff on the day so you can relax and enjoy your event. Talk to us today!

Audiovisual Equipment

We offer the latest AV equipment to support your meeting or event. Each of our rooms has a standard AV package, which can include a screen, laptop or micro PC, teleconference or video calling, Barco-clickshare and Apple TV, as well as speakers and microphones in the Auditorium. However, we also offer audio recording, portable microphones, speakers and mixers and videocasting and can arrange a bespoke package to meet your requirements. Full details of all of our equipment are available on request.

Furniture, Photography and Flowers

If you have a particular look in mind, we can hire furniture to your specification. Need some help with the final touches? We can arrange flowers, decoration, photography and videography. Just let us know and we will be happy to help.

Grazing
GRAZINGFOOD.COM

LODGE
Catering

SPOILT FOR CHOICE
LONDON'S BUSINESS CATERER



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The Council Room

SCI's Council Room is a beautifully presented traditional room located on the ground floor of the building.

The Council Room is the ideal setting for prestigious boardroom style meetings but can also be used for lectures and presentations, fine dining, evening receptions and other more formal occasions.

The floor-to-ceiling French doors give a light and spacious feel, and provide access to a private terrace. With many of the original features, such as the cornices and decorated ceiling, still in place, this lavish room offers you modern facilities in a traditional setting.

This classic venue will give a luxurious atmosphere to all events.

Features:

- ▶ Free Wi-Fi for all guests
- ▶ Barco click share (4 consoles)
- ▶ Laptop
- ▶ Digital polycom teleconferencing
- ▶ 65" LED display screen
- ▶ Videocasting from The Auditorium

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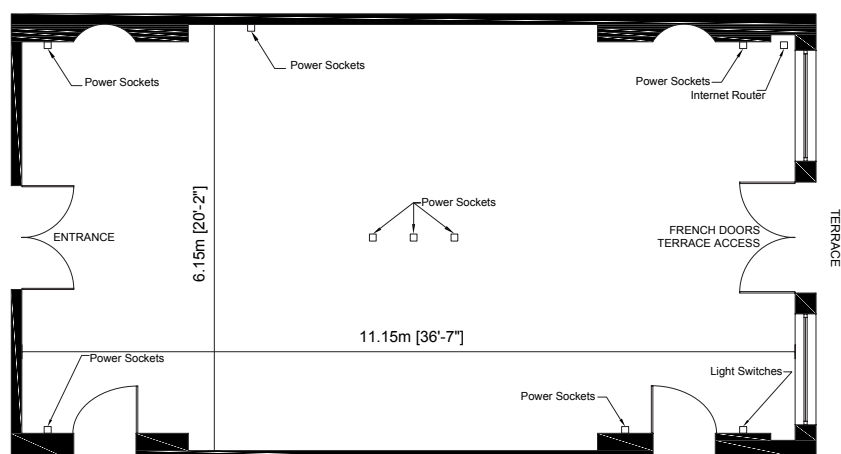
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Floorplan



Alternative Set-ups



Theatre Style: 70

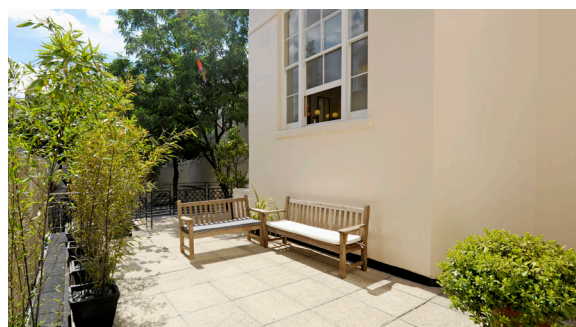


Reception Style: 80



Boardroom Style: 32

Rates*	Council Room
Full Day (9.00am - 5.00pm)	£650
Single Session (3.5hrs)	£390
Extra Time (per 30 mins)	£35
Extra Time (per 30 mins after 8pm)	£115
* Prices exclude IT equipment hire and catering (see www.soci.org/meeting-rooms for more details). All prices are subject to VAT at the current rates. Registered charities are entitled to a 30% discount on room hire, excluding equipment hire.	



Private terrace

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The Auditorium

SCI's modern Auditorium is a unique climate controlled, spacious and graduated theatre with state of the art audio visual equipment, located on the lower ground floor of our Grade 1 listed classic building.

The Auditorium comfortably accommodates 140 people and is suitable for conferences, lectures, AGMs, presentations, screenings and ceremonial events. For events of more than 140 delegates, we can offer videocasting from The Auditorium into The Council Room.

Included in the hire package is the use of the hallway on the ground floor for conference registration and access to The Garden Room for refreshments, catering, breakout sessions and exhibitions and the courtyard gardens, weather permitting. The Garden Room can also be booked separately.

Features:

- ▶ Graduated seating
- ▶ Dimmable lighting
- ▶ Custom designed lectern
- ▶ Bose 5.1 surround sound
- ▶ Free Wi-Fi
- ▶ Climate-controlled air conditioning/heating
- ▶ Video recording facilities (available at extra charge)

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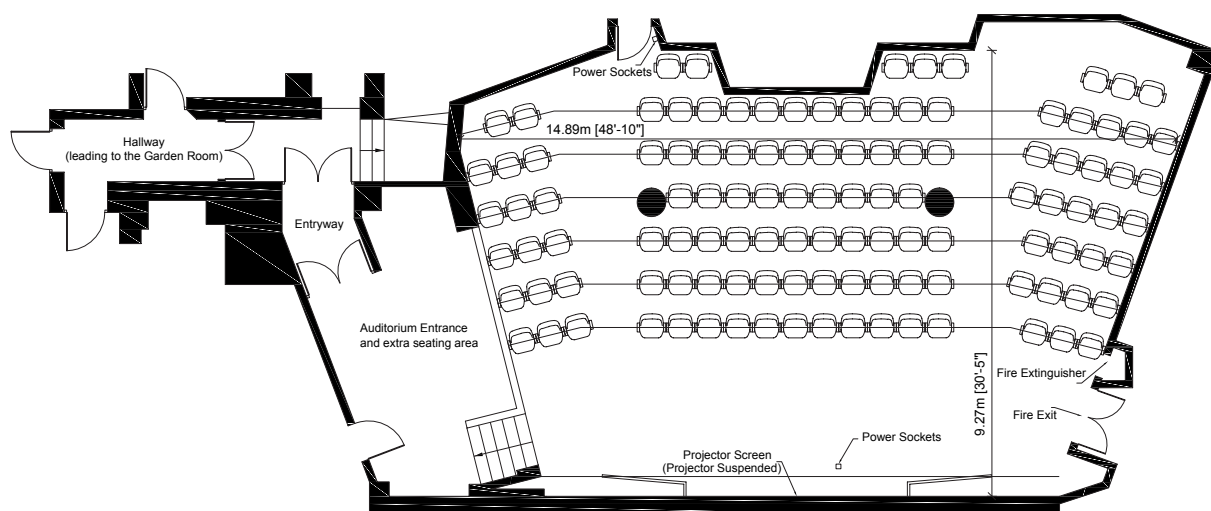
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Floorplan



Rates*	Auditorium (incl. Garden Room)
Full Day (9.00am - 5.00pm)	£1500
Single Session (3.5hrs)	£900
Extra Time (per 30 mins)	£75
Extra Time (per 30 mins after 8pm)	£115
* Prices exclude IT equipment hire and catering (see www.soci.org/meeting-rooms for more details). All prices are subject to VAT at the current rates. Registered charities are entitled to a 30% discount on room hire, excluding equipment hire.	

Above: The Garden Room and one of the courtyard gardens

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The Garden Room & Gardens

SCI's Garden Room is a light, modern and spacious room, a unique venue that includes a bright and airy conservatory that is ideally suited for receptions, break-out sessions, workshops and refreshment or meal breaks.

Private and peaceful, the gardens are ideal for anything from a breath of fresh air in a refreshment break to an intimate drinks reception or BBQ. Need more space? The Council Room Terrace is linked via stairs to the Courtyard Gardens, allowing a flow of guests around the venue.

The Garden Room is complimentary with bookings of the Auditorium but can also be booked on its own, up to a month in advance. Access to the gardens is complimentary with bookings of the Auditorium and Garden Room, and the terraces with either the Leverhulme or Council Room.

Features:

- ▶ Use of serving kitchen
- ▶ Split level
- ▶ Catering
- ▶ Use of outside space

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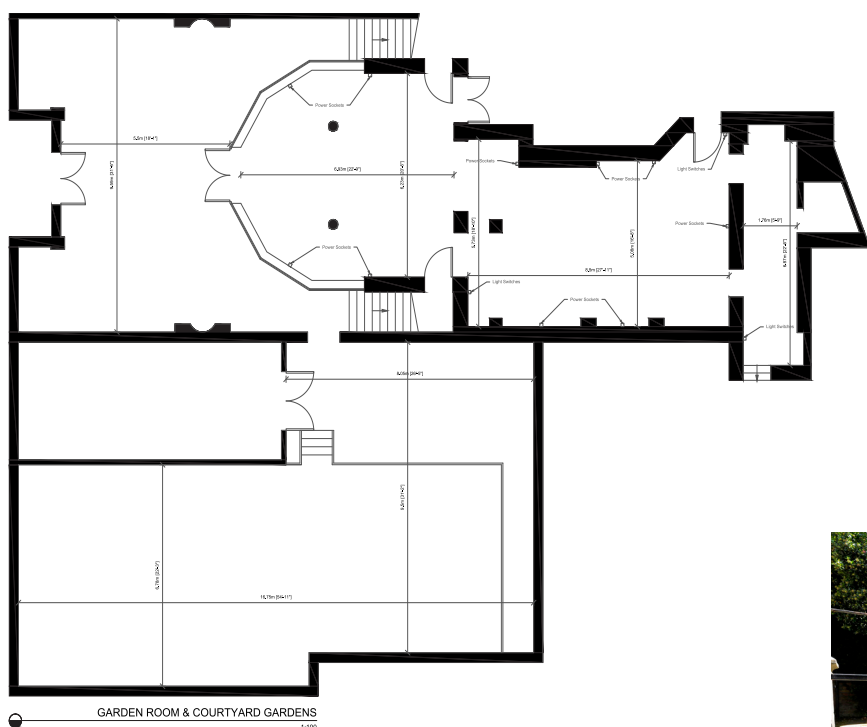
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Floorplan



Enjoy a breath of fresh air in our courtyard gardens - the perfect extension to your event space



Rates*	Garden Room
Full Day (9.00am - 5.00pm)	£500
Single Session (3.5hrs)	£300
Extra Time (per 30 mins)	£35
Extra Time (per 30 mins after 8pm)	£115
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The Leverhulme Room

SCI's Leverhulme Room is a beautifully presented function room located on the ground floor of the building.

Comfortable and stylish, with a contemporary feel and a private access terrace overlooking the gardens, the Leverhulme Room offers a perfect balance of privacy and space, making it an ideal setting for boardroom style meetings for up to 20.

However, the flexible space can also be used for other events including lectures and presentations, fine dining, evening receptions and many other occasions. Talk to us today!

Features:

- ▶ 65" LED display screen & Laptop
- ▶ Private terrace
- ▶ Free Wi-Fi
- ▶ Polycom teleconference system
- ▶ Barco click share
- ▶ Flexible furniture

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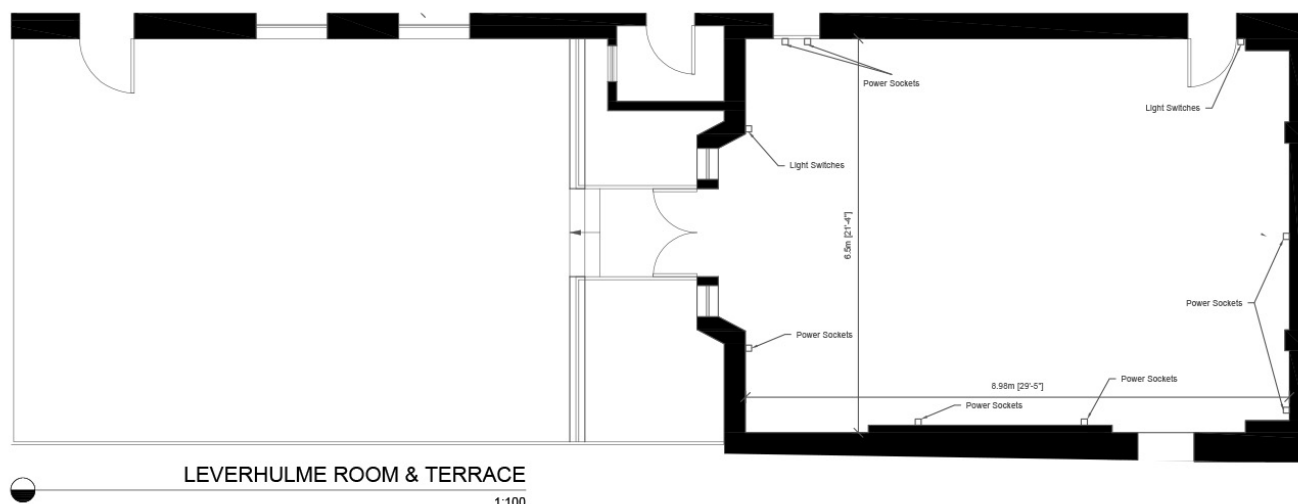
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Floorplan



Rates*	Leverhulme Room
Full Day (9.00am - 5.00pm)	£520
Single Session (3.5hrs)	£364
Extra Time (per 30 mins)	£35
Extra Time (per 30 mins after 8pm)	£115
* Prices exclude IT equipment hire and catering (see www.soci.org/meeting-rooms for more details). All prices are subject to VAT at the current rates. Registered charities are entitled to a 30% discount on room hire, excluding equipment hire.	

This room can be used in any layout -

talk to us today!

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The Lister & Perkin Rooms

SCI's Lister and Perkin Rooms are light, newly refurbished meeting rooms located on the first and second floors of the building.

The rooms are fully equipped with excellent AV equipment and comfortably seat 8 - 10 for boardroom style meetings. Looking out over the courtyard gardens, The Lister and Perkin Rooms are the ideal setting for small meetings and workshops, teleconferences and all other events requiring a private and quiet atmosphere.

Whether it's tea and coffee, or a working lunch delivered straight to the room, we can arrange all of your catering needs. Talk to us today!

Features:

- ▶ Free Wi-Fi for all guests
- ▶ 55" LED display screen
- ▶ Micro PC
- ▶ Apple TV
- ▶ Polycom teleconferencing
- ▶ Wireless keyboard & mouse

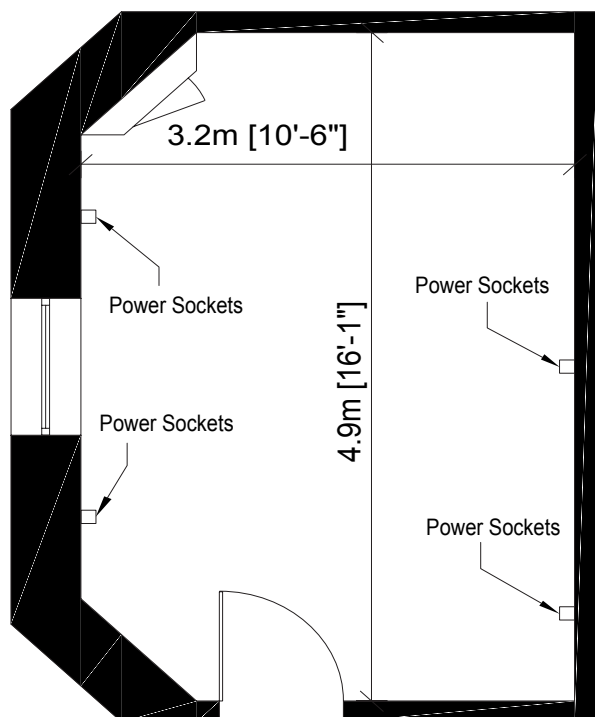
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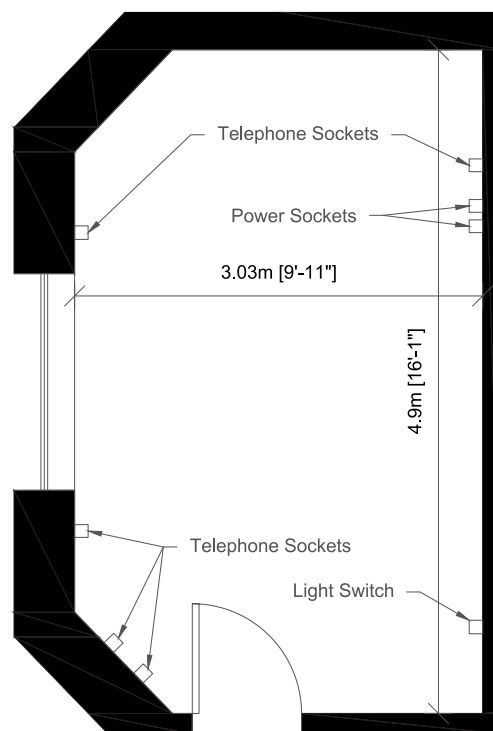
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Floorplans



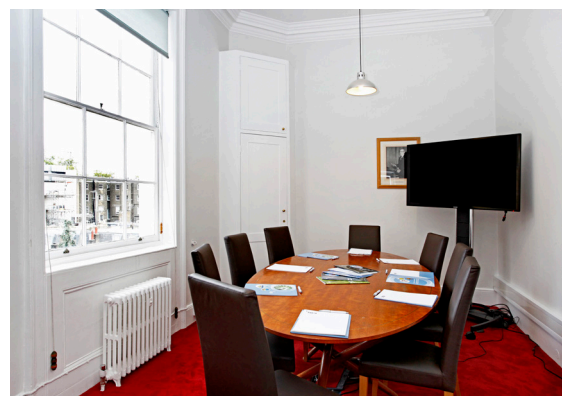
Lister Room
2nd floor, seats 10



Perkin Room
1st floor, seats 8

Perfect for small meetings, teleconferences
and interviews

Rates*	Lister & Perkin Rooms
Full Day (9.00am - 5.00pm)	£250
Single Session (3.5hrs)	£150
Extra Time (per 30 mins)	£35
Extra Time (per 30 mins after 8pm)	£115
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