

SCI/WW293

**SCI BOARD of TRUSTEES
PUBLICATIONS (SUB) COMMITTEE
TERMS OF REFERENCE**

1. Advisory role

The Publications Sub-Committee will inform the Board of Trustees on: -

- All SCI publishing activities and strategies;
- The contribution of publishing activities to the financial stability, reputation and visibility of SCI;
- The strategic development of SCI publishing activities; including *C&I*, the journal and their websites. The development of new publication products (both sole and joint ventures).

2. Delegated responsibilities

The Publications sub committee has the following delegated responsibilities: -

- Ensuring high impact of SCI journals (quality content).
- Identification and appraisal of publishing opportunities and threats;
- Monitoring the relationship between the Society and its publishing partners;
- Ensuring that SCI's journal editorial boards are briefed on and aligned with SCI's strategic and business objectives
- Ensuring the content, strategy and quality of journals are aligned with SCI's policies and strategy. (Contractual and financial matters are the responsibility of the SCI Executive)
- In conjunction with the Executive, monitoring the quality and impact of SCI's publications.

3. Reporting

Minutes of each Standing and Sub-Committee will be presented to the Board of Trustees as soon as possible after each meeting, with a deadline of three weeks. (It is acknowledged that there may be occasions when a three-week deadline cannot be achieved because of a close proximity of meetings or because of public holidays). Additional written and verbal reports will be given as necessary.