



## SCI BOARD of TRUSTEES

# EARLY CAREERS (SUB)-COMMITTEE (ECC)

### Terms of Reference

#### 1. ADVISORY ROLE

The Early Careers Committee (ECC) will advise the Board of Trustees (BoT) on:

- Ways and means of channelling SCI resources to support members and others during their early career development;
- Initiatives to support early career SCI members and/or members who are changing career path early in their career;
- Strategies for the recruitment and retention of members through early career support and college, university and industry links;
- The development of strategies to link SCI with academic and industry partners to support early career development for members;
- Monitoring of, and possible extensions to, SCI Travel Bursary and SCI Scholarship Schemes;
- Developments in international sections regarding early career development initiatives.

#### 2. DELEGATED RESPONSIBILITIES

The Early Careers Committee (ECC) has the following delegated responsibilities:

- Administering the SCI Travel Bursary Scheme;
- Administering the SCI Scholarship and Fellowship Schemes;
- Administering the College of Scholars and its activities including appointing new members to the committee;
- Appointing the Honorary Principal of the SCI College of Scholars, subject to Board of Trustees ratification;
- Administering the SCI Ambassadors Programme;
- Administering the SCI Mentoring Scheme;
- Preparing budgets for the above activities for submission to and approval by FIAC and BoT;
- Overseeing all other SCI Early Careers Activities.

#### 3. REPORTING

Minutes of each meeting will be presented to BoT as soon as possible after each meeting, with a deadline of three weeks. (It is acknowledged that there may be occasions when a three-week deadline cannot be achieved because of close proximity of meetings or because of public holidays). Additional written and verbal reports will be given as necessary.

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