

**2nd AGM OF THE SCIENCE & ENTERPRISE GROUP (SEG) COMMITTEE  
MEETING AT SCI  
AT 14.30 ON THURSDAY 9 DECEMBER 2010  
M I N U T E S**

**Attendees:** Rob Andrew (RA) (Chairman), Alan Baylis (AB) (Communications Officer), , Peter Reineck (PR)(Programme Coordinator), Richard Bahu (RB) (Hon Sec), Joanne Lyall (JL) (SCI, Exec Dir), Kirsty Hewitson (KH), Lambros Antoniou (LA) and Fred Parrett (FP).

**In attendance:** Zoe Daniel (ZD) (SCI) stood in for Jacqui Colgate.

**Apologies:** Simon Conway (Treasurer), Patrick Kitt, Christopher Drew and Carlos Harrison.

**1. Welcome**

Rob Andrew welcomed everyone to the AGM as Chairman of SEG and introduced Joanne Lyall, who gave an update on her vision for SCI and where her focus has been. She emphasised the need for her to cultivate external contacts more. She wants to use the Exec Dir Forum on the SCI for rapid communications and to share knowledge. SCI lines of communication such as the website, newsletters, C&I, etc were critically important in linking people across UK and internationally and would be reviewed over time to ensure they were up-to-date with the latest technical tools eg webinars. She highlighted that SEG could be involved in lots of ways. Membership is at the core of SCI but need to increase impact / value adding membership and engage influential people; who are they? Recognition that the chemistry using industries offer a wider user base for SCI and include key sectors for future growth. SCI needs to be marketing itself more on societal themes and challenges such as water, energy, health etc. SCI has to be relevant / topical in going forward. Partnership working has to increase. We are already partnering on events and other products. We need to do more from the centre on strategic partnerships with other societies, institutes, government organisations eg CIKTN and private companies eg on early careers with recruitment companies. She asked for ideas to be put on the Exec Dir Forum on questions such as “what can SCI give companies?”; “can you help with their problem?” eg M&S example” and “who has the knowledge?”. The challenge is finding effective ways from identifying a need to solutions offered by our community.

RA congratulated FP as one of the new Trustees of SCI and the positive link this would hopefully bring to SEG.

**2. Honorary Secretary’s Report for 2009-10**

- RB presented his written report.

Points raised:

- Current focus areas should be reviewed and aligned with the new strategic themes of SCI.

**ACTION: All to consider.**

- Instrumentation should be added as a focus area. **ACTION: PR to note.**

- group statistics show 70 student members – **ACTION: RA should draft email**

- SEG should consider surveying their interests / need using online survey monkey or telesurvey – SEG could offer “mentor a student” – general talks on business in chemical

industry – career options for young chemists. **ACTION@ RB to include on next SEG Committee meeting agenda.**

– highlighted AB's Bioresources Group engagement with student help with funding and use of "pitch on a poster" at Agri-innovation event. **ACTION: AB to explore.**

**3. Honorary Treasurer's Report for 2009-10**

- RB presented the report on behalf of Simon Conway who was unable to attend. A copy is attached to these minutes.

**4. Officers of the Committee**

- All current committee members were unopposed and happy to continue in their roles except for Alan Baylis. RA thanked Alan for all his hard work on Communications and his support for SEG. As Alan was still willing to be involved in SEG, he was co-opted onto the Committee. Bernard Carey was proposed to replace Alan. As there were no other candidates, he was duly elected as Communications Officer.

**5. Date of Next AGM**

Friday 9 Dec 2011 @ SCI with potentially an additional event.  
(Date changed to Thursday 8<sup>th</sup> December)

**ACTION:**

- **JC to confirm room booking.**