

Minutes of the 6th Science and Enterprise Group AGM 22 January 2015

Attendees:

Peter Reineck (PR) (Chair), Martin Elliott (ME) (Vice Chair), Patrick Kitt (PK) (Treasurer), Brian Allin (BA), Bryan Hanley (BH) (RSC/KTN), Craig Duckham (CD), Lambros Antoniou (LA), Carlos Harrison (CH)

In attendance: Emma Thomas (ET) (SCI), Jacqui Colgate (JC) (SCI), Atsuko Kawabata (AK)

1. Welcome and Apologies for Absence

Apologies/absent: Stuart Jordan (SJ) (Secretary), Gianfranco Figini (GF), Rebecca Wood (RW), Kieran Quill, (KQ), Hooshang Zhavareh (HZ), Dave Witty (DW), Kim Chandler (KC), Inna Baigozina-Gorelli (IBG), Chris Deakin (ChD), Jeff Powell (JP), Clive Thompson (CT), Andy Kerridge (AnK)

The Chairman welcomed everyone to the meeting and declared the meeting quorate as eight members were present.

CD will replace AnK as Food Group representative on the SEG committee.

ET was introduced as the replacement to JC in her role as Committee Support Contact.

ME proposed that he would send out a congratulatory card to RW, on behalf of the committee as she is on maternity leave.

ACTION: ME to organise congratulations card for RW on behalf of the committee

2. Minutes of the Previous AGM (5 December 2013)

The Minutes were accepted as a true record of the meeting and were proposed by ME and seconded by LA.

3. Chairman's Report for 2013-2014

PR presented the Chairman's report for 2013-2014 which had been circulated before the meeting. A copy of the report is available online.

He highlighted:

- SEG are heavily involved with assisting JP with the formulation of the new Landmark Programme and the committee will need to think how SEG responds to the programme.
- The formulation of the Energy Group is one of the most important results which SEG has had this year. The first Energy Group committee meeting will be at 4 pm, following the SEG committee meeting.
- SEG has a succession plan in place for 2-3 years per officer which has worked well

- The Group stats (comparing January 2015 to December 2013) have not altered but SEG and SCI needs younger members to engage more, especially those in the early and mid-career stages.
- It is notable that between 2013 and 2015 Food and Process Engineering members have joined SEG and make up 20% of the Group between them.
- One of SEG's initiatives is making the use of SCI's publications and PR would like to see a stronger connection between SEG and publications and is intending to push this with David Reid (New Chair of PAC). ME mentioned that he had proposed an article on Reach and SMEs for C&I Magazine and this had been published in the December issue (p 16).

ACTION: PR to contact David Reid to forge greater connection between SEG and SCI publications

ME proposed a vote of thanks to PR for his work as Chair.

4. Hon Treasurer's Report for 2013 - 2014

PK presented the Treasurer's report which had been circulated before the meeting. It was noted that the report omitted the poster prize money (£250) which had been given at the Opportunities in Fuels and Syngas and Methane Conference (July 2014). JC and ET were asked to investigate. An up-to-date report will be circulated at the March committee meeting.

ACTION: ET/JC to investigate the missing poster prize money

5. Officers of the Science and Enterprise Group Committee

The following nominations were received for the Officers of the Science and Enterprise Group 2015 – 2016:

- Martin Elliott – Chair
- Patrick Kitt – Secretary
- Stuart Jordan – Treasurer/ Vice Chair

There being no other nominations the officers were duly elected and were proposed by LA and seconded by CH.

6. Election of Ordinary Members of the Committee

The following members were proposed by PR and seconded by BH, and duly elected/co-opted *en bloc*:

- Lambros Antoniou
- Inna Baigozina-Gorelli (SCI trustee)
- Chris Deakin
- Gianfranco Figini
- Bryan Hanley
- Carlos Harrison

- Jeff Powell (SCI trustee)
- Clive Thomson (SCI trustee)
- Rebecca Wood
- Brian Allin
- Kieran Quill

Co-opted:

- Kim Chandler (Electrochemical Technology Group)
- Craig Duckham (Food Group)
- David Witty (Fine Chemicals Group)
- Hooshang Zhavareh

7. Date of next AGM and Committee Meetings:

AGM: Wednesday 2 December 2015 (Time tba)

Committee meetings:

- Tuesday 24 March 2015
- Wednesday 10 June 2015 (joint meeting with CICA)
- Wednesday 7 October 2015
- Wednesday 2 December 2015

8. Any Other Business

None

9. 5 Minutes contributions from SEG members (previously notified only)

None received.

The meeting closed at 1.40 pm