

# 14/15 BELGRAVE SQUARE

Beautifully presented facilities with unique heritage and excellent service  
– the perfect location for your next event!







Contact us  
for availability  
or to arrange  
a viewing

Fill out our enquiry form  
to set-up a booking

**E** [venuehire@soci.org](mailto:venuehire@soci.org)  
**T** +44 (0)7904 302032  
**W** [soci.org/venuehire](https://soci.org/venuehire)



SCI, 14/15 Belgrave Square, London SW1X 8PS

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# 14/15 BELGRAVE SQUARE

Beautifully presented facilities with unique heritage  
and excellent service







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## INTRODUCTION

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Based in the heart of London, on Belgrave Square and just 15 minutes walk from Buckingham Palace and the Royal Parks, SCI HQ boasts the perfect combination of easy access, central location and peaceful privacy.

- Six diverse and flexible event spaces
- Meeting spaces for parties of 2 to 36
- Auditorium seating 130 for conferences and screenings
- Beautiful, fully-equipped break-out rooms
- Private dining and drinks receptions
- Georgian period features with contemporary facilities
- Private south-facing terraces and secluded courtyard gardens

Here at SCI we are a small and friendly team. Whether you're looking for a working lunch or a three course dinner, a conference call or videocasting your event across the country, we will work with you and our excellent suppliers to ensure that your event is delivered to the highest standards.

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## LOCATION

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Belgrave Square, London SW1, has excellent transport links and can be reached on foot from Hyde Park Corner, Knightsbridge and Green Park tube stations and Victoria tube and rail station within 8-15 minutes. All major London stations (including King's Cross and St. Pancras International, Euston, Paddington, London Waterloo, London Bridge, Charing Cross and Liverpool Street) can be reached within 30 minutes.

For those travelling from further afield, direct links from local stations mean that both Heathrow and Gatwick airports can be reached within an hour, door to door.





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## HERITAGE

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SCI is a not-for-profit membership organisation that supports the promotion of science based innovation into business for the benefit of society.

Established by Royal Charter in 1881, and in residence at 14/15 Belgrave Square since 1955, the Society of Chemical Industry (SCI) was founded by a prominent group of forward thinking scientists, inventors and entrepreneurs, many of whom set up major businesses that are recognised today.

A venue with a difference; your delegates can enjoy your event surrounded by the history and prestige of such an organisation, whilst supporting the future of the science based industries that enhance all aspects of modern life.

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## SERVICES

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### AUDIOVISUAL EQUIPMENT

Each of our rooms comes fully equipped with AV resources as standard. These include a screen, laptop, Barco-clickshare for wireless presentations, wifi for guests and speakers and microphones in the Auditorium. We also offer teleconference or video calling, audio recording, radio microphones, videocasting and speakers and mixers for any room and can arrange a bespoke package to meet your requirements.

Full details of all of our equipment are available on request.



## CATERING

We are delighted to work with three approved catering suppliers who can provide wonderful catering options from drop-off lunches (or breakfasts) right through to multi-day conferences and fine dining. Refreshments including tea, coffee and biscuits, water and juice are also available in-house.

Our team can order and arrange everything for you, from menu options to delivery, set-up and staff on the day so you can relax and enjoy your event. Talk to us today!



COOKS & PARTNERS

Cooks & Partners

[www.cooksandpartners.com](http://www.cooksandpartners.com)



Lodge Catering

[www.lodge-catering.com](http://www.lodge-catering.com)



Spoilt for Choice

[www.bspoilt4choice.co.uk](http://www.bspoilt4choice.co.uk)

## FURNITURE, PHOTOGRAPHY AND FLOWERS

If you have a particular look in mind, we can hire furniture to your specification.

Need some help with the final touches? We can arrange flowers, decoration, photography and videography. Just let us know and we will be happy to help.

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## THE COUNCIL ROOM

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The Council Room is a beautifully presented large, traditional room located on the ground floor of the building.

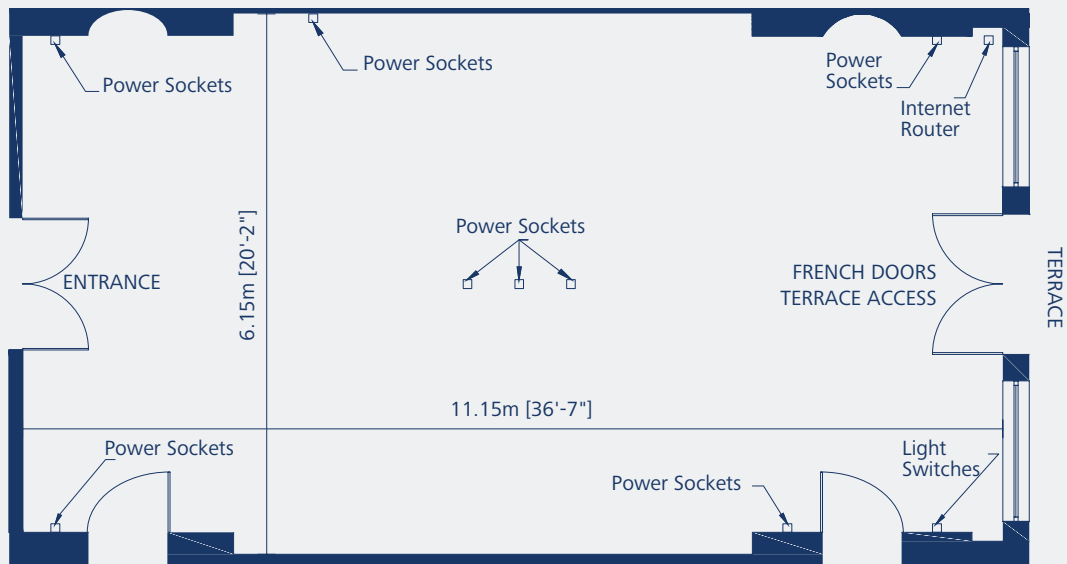
The Council Room is the ideal setting for prestigious boardroom meetings but can also be used for lectures and presentations, fine dining, evening receptions and other more formal occasions. The floor-to-ceiling French doors give a light and spacious feel, and provide access to a private terrace. With many of the original features still in place, such as the cornices and decorated ceiling, this lavish room offers you modern facilities and a flexible event space in a classic setting.

### FEATURES

- › Free Wi-Fi for all guests
- › Wireless laptop mirroring
- › Laptop
- › Flexible furniture
- › 65" LED display screen
- › Video conferencing
- › Videocasting from The Auditorium
- › Private terrace



## FLOORPLAN



## ALTERNATIVE SET-UPS



Theatre Style



Reception Style



U-shape

STYLE	MAXIMUM CAPACITY
BOARD	36
THEATRE	80
RECEPTION	100
CABARET	50
U-SHAPE	32

Alternative layouts available – talk to us about your event today

Furniture and capacities may vary depending on requirements, please enquire about availability on specific dates.

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## THE ROSCOE ROOM

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The Roscoe Room is a beautifully presented, recently refurbished room located on the ground floor of the building, opposite the Council Room.

The Roscoe Room is the ideal setting for smaller prestigious boardroom meetings but can also be used for break-out sessions and workshops, presentations, fine dining or evening receptions – either on it's own or alongside the Council Room for larger events. Flooded with natural light and featuring an original fireplace and bookcases, this beautiful room offers you modern facilities and a flexible event space in a classic setting.

### FEATURES

- › Free Wi-Fi for all guests
- › Wireless laptop mirroring
- › Laptop
- › 65" LED display screen
- › Video conferencing
- › Flexible furniture





Theatre Style



Reception Style



U-shape

STYLE	MAXIMUM CAPACITY
BOARD	16
THEATRE	30
RECEPTION	40
CABARET	24
U-SHAPE	15

Alternative layouts available – talk to us about your event today

Furniture and capacities may vary depending on requirements, please enquire about availability on specific dates.

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## THE LEVERHULME ROOM

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Additional meeting rooms are available – contact us now to check availability or arrange a viewing of all of our event facilities

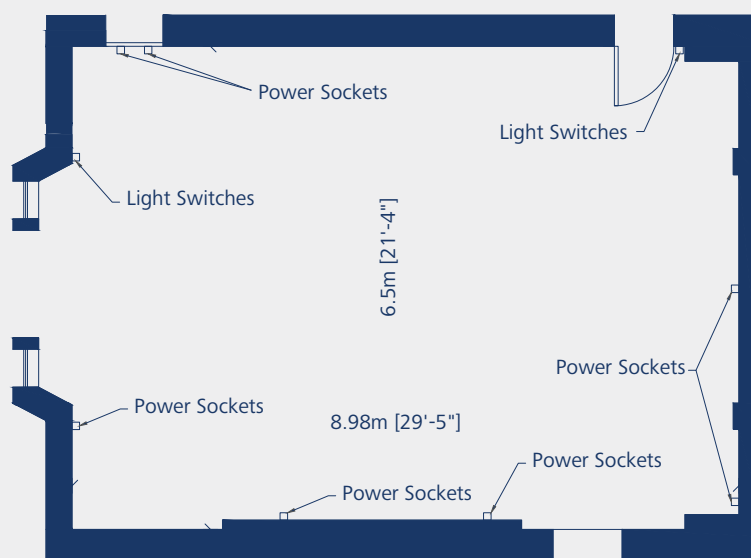
The Leverhulme Room is a beautifully presented function room located on the ground floor of the building.

Comfortable and stylish, with a contemporary feel and a private access terrace overlooking the gardens, the Leverhulme Room offers a perfect balance of privacy and space, making it an ideal setting for boardroom meetings. However, the flexible space can also be used for other events including lectures and presentations, fine dining, evening receptions and many other occasions.

### FEATURES

- › Free Wi-Fi for all guests
- › Wireless laptop mirroring
- › Laptop
- › Flexible furniture
- › 65" LED display screen
- › Video conferencing
- › Videocasting from The Auditorium
- › Private terrace

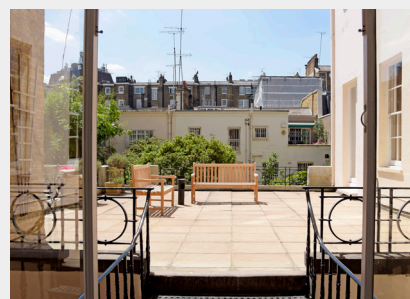
## FLOORPLAN



U-shape



Theatre



Terrace

STYLE	MAXIMUM CAPACITY
BOARD	26
U-SHAPE	22
RECEPTION	60
CABARET	40
THEATRE	48

Furniture and capacities may vary depending on requirements, please enquire about availability on specific dates.

This room can be used in any layout – talk to us today



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## THE BAEKELAND ROOM

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The Baekeland Room is a modern, newly refurbished meeting room located on the lower ground floor of the building, benefitting from both natural light and adjustable lights in the room.

The room is fully equipped with excellent AV equipment (including a 65" touchscreen) and seats 12 – 20 for boardroom meetings. Easily accessed via the main stairs and lift, the Baekeland Room is ideal for meetings and workshops, teleconferences and all other occasions requiring a private and quiet atmosphere. Refreshments and catering can be arranged and delivered straight to the room.

### FEATURES

- › Free Wi-Fi for all guests
- › 65" display touchscreen
- › Laptop
- › Video conferencing
- › Wireless laptop mirroring
- › Webcam available on request



Perfect for  
private meetings  
and break-out  
sessions

STYLE	MAXIMUM CAPACITY
BOARD	20
U-SHAPE	16
RECEPTION	35
CABARET	18
THEATRE	35

Furniture and capacities may vary depending on requirements, please enquire about availability on specific dates.



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## THE AUDITORIUM

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The Auditorium is a modern, fully equipped, climate controlled and graduated theatre located on the lower ground floor of our Grade 1 listed classic building.

The Auditorium comfortably accommodates up to 130 people and is suitable for conferences, lectures, AGMs, presentations, screenings and ceremonial events. The advanced audio-visual features can stream hybrid events and support professionally edited live video recordings.

For events of more than 130 delegates, we can offer videocasting from The Auditorium into The Council Room. Included in the hire package is the use of our dedicated events entrance for conference registration, access to The Garden Room for refreshments, catering, breakout sessions or exhibitions, and access to the courtyard gardens.

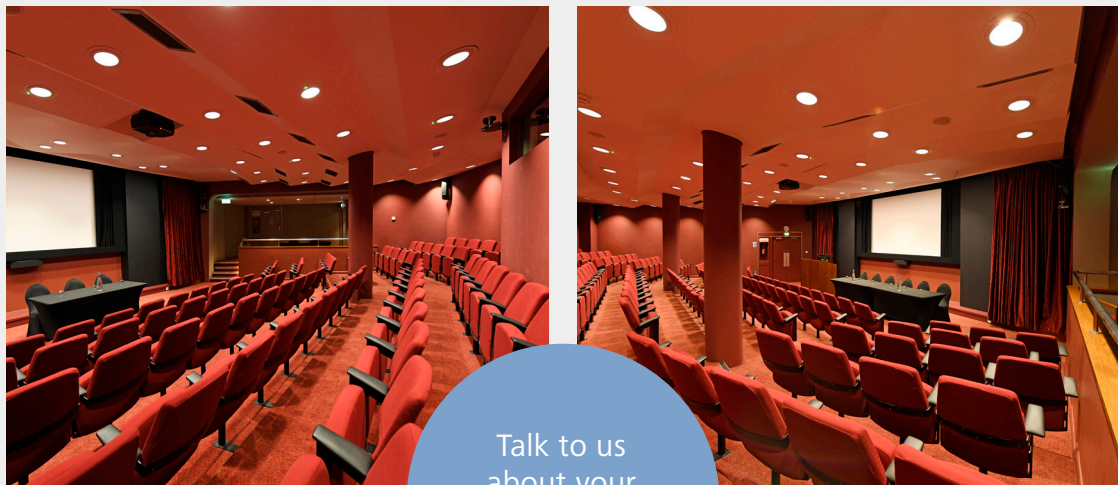
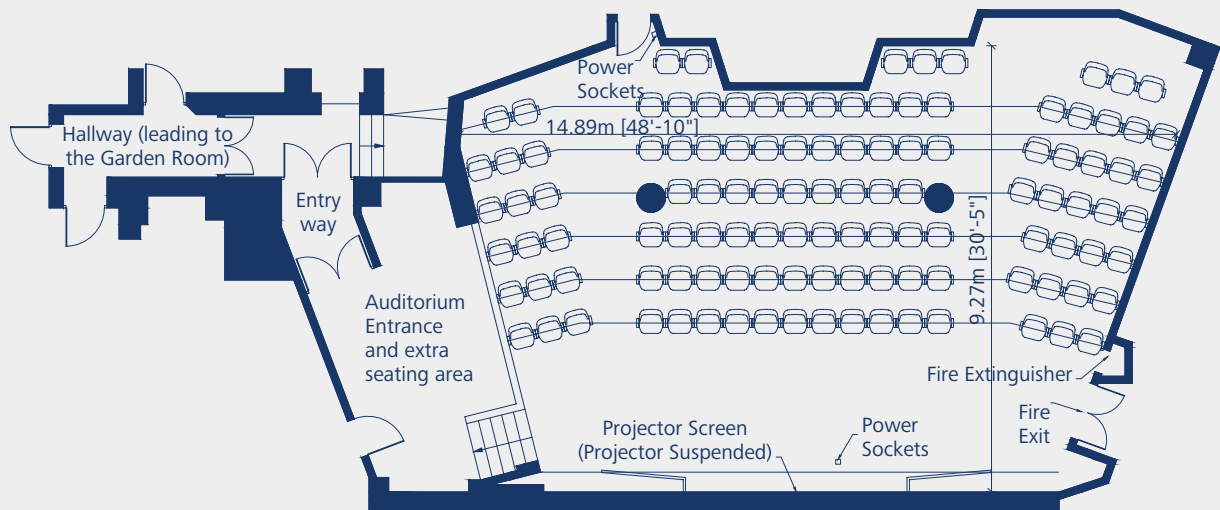


### FEATURES

- › Graduated seating
- › Dimmable lighting
- › Custom designed lectern
- › Bose 5.1 surround sound
- › Video conference streaming (available on request)
- › Free Wi-Fi
- › Climate-controlled air conditioning/heating
- › Video recording facilities (available on request)
- › MacBook/Windows compatible display



## FLOORPLAN



Talk to us  
about your  
requirements  
today

STYLE	MAXIMUM CAPACITY
THEATRE	130

Furniture and capacities may vary depending on requirements, please enquire about availability on specific dates.

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## THE GARDEN ROOM & GARDENS

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Escape into  
our peaceful  
and private  
SClence  
Garden



The Garden Room is a light, modern and spacious room. It is a unique venue that includes a bright and airy conservatory that is ideally suited for receptions, break-out sessions, workshops or refreshments.

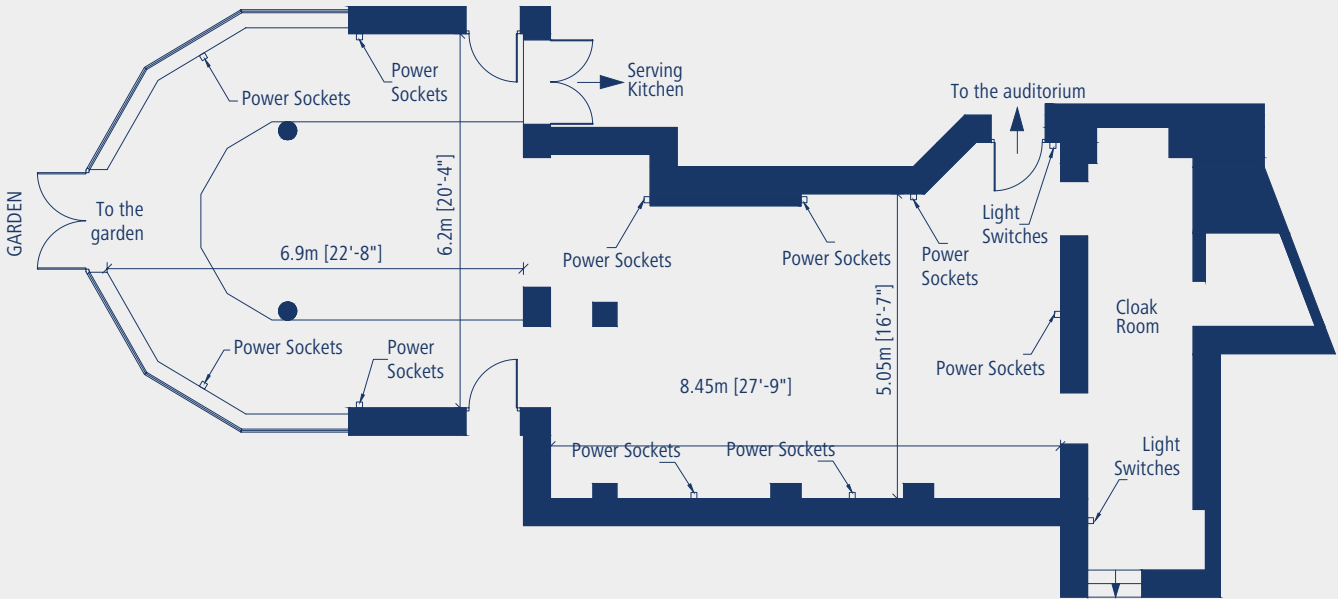
Private and peaceful, the gardens are ideal for anything from a breath of fresh air in a refreshment break to an intimate drinks reception or BBQ. Need more space? The Council Room Terrace is linked via stairs to the Courtyard Gardens, allowing a flow of guests around the venue.

The Garden Room is complimentary with bookings of the Auditorium but can also be booked on its own, up to a month in advance.

### FEATURES

- › Use of serving kitchen
- › Use of Gardens
- › Catering
- › Flexible layout

FLOORPLAN



STYLE	MAXIMUM CAPACITY
RECEPTION	75

Furniture and capacities may vary depending on requirements, please enquire about availability on specific dates.

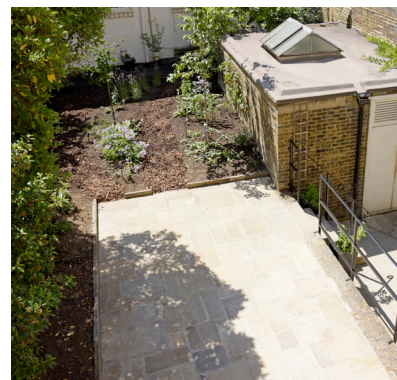
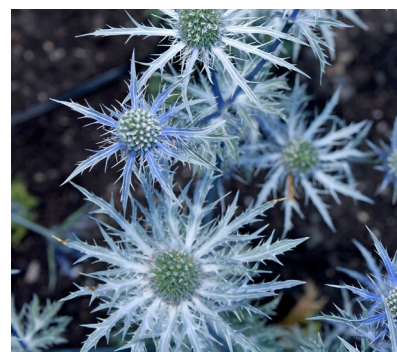
Alternative layouts available – talk to us about your event today



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## THE SCIENCE GARDEN

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The Science Garden is located in the courtyards behind the venue, accessed both from the Garden Room and the Council Room terrace and visible from the Leverhulme terrace. Featuring a split-level terrace and the planted garden area, this relaxing and quiet space is ideal for breaks from meetings and event or for summer receptions and BBQs.

### INSPIRATION

The natural world is the source of inspiration for and elements of many inventions and developments in life sciences, from medicines to materials, dyes to insecticides.

The Science Garden, opened in July 2017, brings together influences from all of SCI's technical and regional interest groups to showcase the connections between all areas of chemistry related science, as well as highlighting the intrinsic role played by natural resources and the environment in industry. Each plant is labelled to highlight its connection to SCI and the garden provides both an interesting and relaxing area for anyone to enjoy.

# CONTACT US

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