

SCI/WW001

DRAFT
MINUTES OF THE ONE HUNDRED AND THIRTY SEVENTH ANNUAL GENERAL MEETING,
HELD AT 14/15 BELGRAVE SQUARE, LONDON
ON WEDNESDAY, 4 JULY 2018 AT 13:45

MEMBERS PRESENT: Dr Alan Baylis, Chairman of the Board of Trustees; Dr Geoffrey Fowler, Honorary Treasurer and Chairman of the Finance and Investments Advisory Committee; and other members of SCI. Please refer to the last pages for a full list of attendees.

GUESTS BY INVITATION: Mr Adrian Wilkins, Independent Scrutineer.

SCI STAFF IN ATTENDANCE: Ms Sharon Todd, Executive Director; Ms April Roberts, Executive PA (minute taker); Mr Duncan Robertson, Management Accountant; Mrs Karen Hobbs, Membership Manager; Ms Reshna Radiven (Project Manager); Mr Ian Bradshaw (Interim Marketing Manager); Mr Anthony Garstin (Interim Head of IT & Finance); and other staff members.

Resolution 1: Members present and apologies: Please refer to the last page for a full list of apologies received from members.

INTRODUCTION & WELCOME

Dr Alan Baylis welcomed all those present and outlined the agenda for the AGM. It was noted that this would be the first time at an SCI AGM that there would be no voting on the day. The agenda presented was as follows;

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| • Members present and apologies | Resolution 1 |
| • Chairman's Highlights 2017/18 | |
| • Financial Highlights | |
| • Note receipt and approval of previous minutes | Resolution 2 |
| • Note receipt of the Board of Trustees Annual Report | Resolution 3 |
| • Note receipt and adoption of Financial Statements | Resolution 4 |
| • Note the retirements of members of the Board of Trustees & Finance & Investment Advisory Committee | Resolution 5 |
| • Special Business (Election results) | Resolution 6 |
| • Approval of Membership Subscriptions | Resolution 7 |
| • Any other business | Resolution 8 |
| • Strategy review | |

CHAIRMAN'S HIGHLIGHTS 2017/2018

The Chair reviewed the highlights from 2017/2018. He opened by commenting on what a tremendous asset the Belgrave Square headquarters is to the Society, with many recent enhancements, and noted how well it is used by important external organisations such as Innovate UK. He went on to reflect on how the many successful activities over the year have illustrated the key values of SCI, as a catalyst for innovation, having a passion for science, supporting careers and nurturing talent, and being a valued community for a growing network of stakeholders.

The Chair thanked the retiring Trustees and Committee members whose terms had ended.

FINANCIAL HIGHLIGHTS

The Honorary Treasurer, Dr Geoffrey Fowler, gave a brief financial review of 2017/18. It was noted that publications, the premises and conferences remained the main sources of income for the Society. The Honorary Treasurer noted that SCI had had another very successful financial year and thanked staff, members and volunteers for the support and engagement received over the past year.

VOTING RESULTS

Under the supervision of the Independent Scrutineer the final votes were presented to members.

RESOLUTION 2: To receive and adopt Minutes of the 137th Annual General Meeting (SCI/VV001)

Votes:

For: 157

Against: 0

Abstentions: 34

RESOLUTION 3: To note receipt of the Board of Trustees Annual Report

RESOLUTION 4: To note receipt and adoption of Financial Statements

Votes:

For: 149

Against: 1

Abstentions: 41

RESOLUTION 5: To note the retirements of members of the Board of Trustees

Dr Alan Baylis
Ms Diane Brown
Dr Peter Hambleton
Dr Mark Harrison
Professor Clive Thompson

The Chair thanked the Trustees for their contributions during their time on the Board of Trustees. Applause was given.

RESOLUTION 5 (continued): To note the retirements of members of the Finance & Investment Advisory Committee

Dr John Farmer
Dr Peter Hambleton
Mr Patrick Kitt
Mr Julian Perfect
Professor Anthony Wragg

The Chair thanked the members for their contributions during their time on the Finance & Investment Advisory Council. Applause was given.

RESOLUTION 6: Special Business (Election results): to elect the Chairman of the Board of Trustees

	Total votes:
Dr Alan Baylis	110
Dr Bryan Handley	41
Mr John Brown	21

Sharon Todd congratulated Alan Baylis who had been re-elected to the position of Chairman of the Board of Trustees. Applause was given.

RESOLUTION 6 (continued): Special Business (Election results): to elect Ordinary Members of the Board of Trustees

There were 4 available positions:

	Total votes:
Dr Charlotte Crowhurst:	99
Professor Raymond Jones:	99
Ms Diane Brown:	81
Dr Peter Hambleton:	74
Dr Mark Harrison:	74
Mr Paul Booth:	73
Mr Martyn Curry:	58
Mr Peter Reineck:	56

Due to the voting tie the Chairman gave the casting vote and the following were elected as Trustees; Charlotte Crowhurst, Raymond Jones, Diane Brown and Mark Harrison. The Chairman congratulated the four who had been duly elected. Applause was given.

RESOLUTION 6 (continued): Special Business (Election results): to note unopposed the announcement of election results for: Ordinary Members of the Finance and Investments Advisory Committee

Dr John Farmer
Mr Patrick Kitt

The Chairman congratulated both members. Applause was given.

RESOLUTION 6 (continued): Special Business (Election results): to note unopposed the announcement of election results for: Ordinary Members of the Publications Committee

Dr Vesna Najdanovic

The Chairman congratulated Vesna Najdanovic. Applause was given.

RESOLUTION 7: To note the recommendation that membership subscription rates remain unchanged, effective from 1 January 2019

Member standard fee: £90.00
Student standard fee: £25.00

Payment by direct debit: £75.00
Payment by direct debit: £15.00

Votes:

For: 175

Against: 2

Abstentions: 14

RESOLUTION 8: Any other business:

It was noted that some members of the Society had not received email correspondence with regards to the AGM voting. It was agreed that this would be investigated by the SCI executive team.

Member Stephen East noted the hard work of the Executive team and the significant changes that had occurred within SCI over the last 3 years.

MEMBERSHIP SURVEY RESULTS: Dr David Witty, Chair Membership Committee

The Chair of the Membership Committee, Dr David Witty, gave a brief presentation on the results of the recent membership survey. He thanked members for their contribution to the survey and confirmed that all suggestions would be considered and encouraged any further comments to be made to the Membership Committee for consideration.

SCI STRATEGY, Sharon Todd, SCI Executive Director

The Executive Director, Sharon Todd, gave a short presentation on SCI's Strategy and priorities going forward. She described the significant progress made by the Society and the continued efforts to grow the membership and develop new activities. Priorities going forward would be (i) to continue to grow membership (ii) to continue to engage in the UK Industrial Strategy (iii) to launch new programmes to support early and mid career members and (iv) to continue to promote science based innovation and industry. Over the next few months new IT infrastructure would come into operation and a new website launched. It was also noted that a new journal was under consideration.

The Executive Director noted the significant input and hard work of all members, staff and volunteers and thanked them for their efforts.

There being no more business, the Chairman of the Board of Trustees declared the meeting closed.

Next year's Annual General Meeting will take place on: Wednesday 3rd July 2019.

Full list of attendees

Prof Sir Geoffrey Allen	Dr Peter Hambleton
Dr Gordon Armstrong	Dr Bryan Hanley
Mrs Inna Baigozina-Goreli	Dr Mark Harrison
Dr Alan Baylis	Prof Alan Heaton
Dr David Berry	Mrs Joy Heaton
Dr David Birkett	Mr Maarten Heybroek
Dr Nick Bourne	Mr Derek Heywood
Mr John Brown	Dr Andrew Howe
Mrs Diane Brown	Dr Chris Jones
Mr Nick Caporaso	Dr Stuart Jordan
Dr Daven Chamberlain	Ms Navneeta Katyan
Dr Gek Kim Chandler	Mr Patrick Kitt
Dr Paul Clarke	Dr Parkash Kochhar
Dr Edward Cochrane	Dr Stephen Lenon
Dr Leonard Copping	Miss Isobel Mackay
Dr Liam Cox	Mr Reuben Margerison
Dr David Crofts	Dr Alan Maries
Dr Charlotte Crowhurst	Mrs Susan McGrath-Cole
Mr Stephen East	Miss Ivalina Minova
Mr Martin Elliott	Prof Jenny Mordue
Dr Sebastian Eves-van den Akker	Dr Fred Parrett
Dr John Farmer	Dr Ruramayi Nzuma
Dr Alison Foster	Dr Liliya Serazetdinova
Dr Geoffrey Fowler	Mr Heliang Shi
Dr Mike Gibb	Miss Cassie Sims
Mr Anthony Girard	Mr John Points
Ms Emma Grant	Miss Jona Ramadani
Mrs Susan Grayeff	Mr Peter Reineck
Dr Jeraime Griffith	Mr Timothy Reynolds
Mr Peter Grimbly	Dr Barry Rossell
Mrs Sue Grimbly	Dr Mihiro Sunose
Prof Paul Hadley	Mr Kevin Smith

Dr Greg Stepney
Ms Sona Vyskocilova
Dr Sarah Walker
Dr Weiping Wu
Miss Kay Yeung
Mr Tim White

Dr David Witty
Prof Anthony Wragg
Dr John Wren
Mr Julian Perfect
Dr Jiawei Wang
Mr John Wilkins
Mr Robin Harrison

Full list of apologies received by members

Professor David Atkinson
Dr Frederick Bolton Padley Dr
Oliver Choroba
Mr David Evans
Professor Richard Hamilton
Dr Ian Hodgson
Dr Tim Lester
Professor Graham Matthews
Mr Colin Peters
Dr Jan Ramakers
Prof Joe Sweeney
Prof Clive Thompson
Dr Tiffany Wood
Dr Vesna Najdanovic
Miss Suzanne Partridge
Dr Michael Lainchbury
Dr Craig Duckham
Dr Cecile Dreiss
Mr Martin Curry
Prof Raymond Jones
Mr Arutyun Arutyunyan
Dr Pauline Allen
Lady Valerie Allen